

# **MINUTES OF MEETING**

## **RHODE ISLAND AIRPORT CORPORATION**

### **PRESIDENT AND CEO SELECTION COMMITTEE**

**MONDAY, DECEMBER 3, 2012, AT 9:00 A.M.**

**IN THE ROSATI CONFERENCE ROOM**

**T. F. GREEN AIRPORT**

**2000 POST ROAD, WARWICK, RHODE ISLAND**

**The meeting of the Rhode Island Airport Corporation (“Corporation”) President and CEO Selection Committee was called to order by Chair, Kathleen C. Hittner, M.D., at 9:00 a.m, in the Rosati Conference Room at 2000 Post Road, Warwick, Rhode Island, in accordance with the notice duly posted pursuant to the Open Meetings Law.**

**COMMITTEE MEMBERS PRESENT: Kathleen C. Hittner, M.D; Deborah M. Thomas; Bradford S. Dimeo; and Joseph M. Cianciolo.**

**COMMITTEE MEMBER ABSENT: None.**

**ALSO PRESENT: Kendra Beaver, Environmental Legal Counsel; Sherri-Ann Penta, Director of Human Resources; and those members listed on the attendance sheet attached hereto.**

**1. Approval of the Minutes of the President and CEO Selection Committee Meeting of November 13, 2012.**

**A motion was made by Mr. Dimeo and seconded by Ms. Thomas to approve the minutes of the President and CEO Selection Committee Meeting of November 13, 2012. The motion was passed unanimously.**

## **2. Open Forum:**

**It was noted for the record that the Open Forum would be limited to 10 minutes.**

**Dr. Hittner asked if anyone present wanted to speak in Open Forum. No one came forward.**

## **3. Update Related to Executive Search for New President and CEO.**

**Dr. Hittner asked Mr. Doug Kuelpman to provide an update on the executive search. Mr. Kuelpman stated that there were two candidates present to be interviewed by the Committee today and the remaining candidate is scheduled to be interviewed on Friday, December 7th. Mr. Kuelpman stated the two candidates present for interviews received a tour of the airport and community. Mr. Kuelpman stated both candidates were pleased with the tours and excited by the opportunity presented at T. F. Green Airport.**

**Mr. Kuelpman suggested the Committee rank the candidates as the selected candidate may not accept the position after contract negotiations. Dr. Hittner stated that after all of the interviews have**

been completed, she will advise the Board of Directors at the next meeting that the interview process was completed and seek Board approval of the recommended candidate.

#### **4. Executive Session:**

At approximately, 9:05 a.m., a motion was made by Mr. Dimeo and seconded by Ms. Thomas to go into Executive Session for the purpose of discussing the following items:

(a) Motion to Approve of Minutes of Executive Session on November 13, 2012 - R.I.G.L. § 42-46-5(a)(1); and

(b) Discussion Regarding Individual Candidates Qualifications (Job Performance and Character) - R.I.G.L. § 42-46-5(a)(1); and

(c) Motion to Return to Open Session.

By the following roll call vote the motion was passed unanimously.

**YEAS: Kathleen C. Hittner, M.D.**

**Bradford S. Dimeo**

**Deborah Thomas**

**Joseph Cianciolo**

**NAYS: None**

**ABSTAIN: None**

**At approximately 2:25 p.m., a motion was made by Mr. Dimeo and seconded by Ms. Thomas to return to the Open Session. The motion was passed unanimously.**

**5. Post Executive Session Actions and Announcements:**

**(a) Motion to Seal the Minutes of the Executive Session held on December 3, 2012.**

**A motion was made by Ms. Thomas and seconded by Mr. Dimeo to seal the minutes of the Executive Session in accordance with R.I.G.L. § 42-46-4. By the following roll call vote the motion was passed unanimously.**

**YEAS: Kathleen C. Hittner, M.D.**

**Bradford S. Dimeo**

**Deborah Thomas**

**Joseph Cianciolo**

**NAYS: None**

**ABSTAIN: None**

**(b) Report on Actions taken in Executive Session.**

**During the Executive Session, a motion was made by Ms. Thomas to approve the sealed minutes of the Executive Session held on November 13, 2012. The motion was seconded by Mr. Cianciolo. The motion was passed unanimously.**

**6. Future Meetings:**

**The next meeting will be held on December 7, 2012 at 9:00 a.m. in the Mary Brennan Board Room, T. F. Green Airport, 2000 Post Road, Warwick, Rhode Island.**

**7. Adjournment:**

**Ms. Thomas moved to adjourn at approximately 2:30 p.m. The motion was seconded by Mr. Dimeo. The motion was passed unanimously.**

**Respectfully submitted,**

**Kathleen C. Hittner, M.D., Chair  
Rhode Island Airport Corporation**



**PUBLIC ATTENDANCE SHEET**  
**RHODE ISLAND AIRPORT CORPORATION**  
**PRESIDENT AND CEO SELECTION COMMITTEE**  
**MONDAY, DECEMBER 3, 2012**

**NAME      AFFILIATION**

**Doug Kuelzman      ADK**

**Robert Geoff      New England Parking**





**The minutes of the Executive Session of the President and CEO Selection Committee Meeting of December 3, 2012, have been sealed in accordance with R.I.G.L. § 42-46-4.**